

AGENDA
PUBLIC HEARING & REGULAR MEETING
ENGLEWOOD WATER DISTRICT BOARD OF SUPERVISORS
201 SELMA AVENUE, ENGLEWOOD, FL 34223
MARCH 14, 2024 @ 8:30 A.M.

Board of Supervisors:

Robert C. Stern, Jr., Chair
Lani Gaver, Vice-Chair
Dennis Pinkiewicz
Sydney B. Crampton
Taylor Meals

Staff:

Keith R. Ledford Jr., P.E., Acting Administrator
Robert H. Berntsson, District Counsel
Dewey Futch, Water Operations Manager
David Larson, Wastewater Operations Manager
Lisa Hawkins, Finance Director
Teresa Herzog, Executive Assistant

1. PLEDGE OF ALLEGIANCE & ROLL CALL
2. ANNOUNCEMENTS – Additions or Deletions
3. PUBLIC INPUT

To address the Board during this portion of the meeting you must fill out a Civility Agreement, state your name and address for the record and which agenda item is to be addressed. Remarks shall be limited to 4 minutes and no discussion will take place during this portion of the meeting.

CARDS MUST BE SUBMITTED PRIOR TO THE COMMENCEMENT OF THE MEETING

4. SWEARING IN OF OFFICER
 - a. Dennis Pinkiewicz, Seat #4
5. PUBLIC HEARING
 - a. Englewood Water District Supervisor's Election Districts
 1. Opening of Public Hearing
 2. Introduction & Purpose
 3. Public Input
 4. Action by the Board of Supervisors
 5. Closure of Public Hearing
6. PRESENTATIONS
 - a. Service Award – Attorney Robert H. Berntsson, 20 years
 - b. Annual Financial Audit Report – Wade Sansbury, Mauldin & Jenkins
7. CONSENT SECTION
 - a. Minutes of the Regular Meeting dated February 8, 2024
Recommended Action: Approve the meeting minutes.
 - b. Big W Law Invoice dated March 1, 2024.
Recommended Action: Approve the attorney's invoice in the amount of \$5,100.00.
8. ACTION ITEMS
 - a. Centennial Bank Signature Cards
 - b. Single Source Procurement/WTP Pump Purchase

- c. DKI Carport & Drywall Repair
 - d. Emergency Water Main Repair
9. DISCUSSION
- a. Adjustment Request – 351 N. Indiana Avenue
 - b. Adjustment Request – 8431 Creekview Lane
 - c. Board Direction on Administrator Search
 - d. Potable Water Master Plan Update
 - e. Pulte Land Purchase
10. ACTING ADMINISTRATOR’S REPORT – Keith R. Ledford Jr., P.E.
- a. WATER OPERATIONS MANAGER – Dewey Futch
 - b. WASTEWATER OPERATIONS MANAGER – David Larson
 - c. ACTING ADMINISTRATOR / TECHNICAL SUPPORT MANAGER – Keith R. Ledford Jr., P.E.
 - d. FINANCE DIRECTOR – Lisa Hawkins
 - 1. February Financial Statements
 - 2. February Investment Statements
11. ATTORNEY’S REPORT – Robert H. Berntsson
12. OLD BUSINESS
13. NEW BUSINESS
14. PUBLIC COMMENT – ANY TOPIC

To address the Board during this portion of the meeting, you must fill out a Civility Agreement and state your name and address for the record. Each person will be allowed no more than 4 minutes.

15. BOARD MEMBER COMMENTS
16. ADJOURN

Anyone who decides to appeal a decision of this Board will need a record of the proceedings pertaining thereto and therefore may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DISABILITY INFORMATION – In accordance with the Americans with Disabilities Act and FS 286.26, persons with disabilities needing special accommodation to participate in this proceeding should contact EWD at 941-474-3217 no later than 7 days prior to the proceedings. If hearing impaired, telephone the Florida Relay Service at 800-955-8771 9TCC) or 800-955-8770 (VOICE) for assistance.

Posted 03/08/2024

BOARD AGENDA ITEM SUMMARY 5a

MEETING DATE: March 14, 2024

SUBJECT: PUBLIC HEARING / Supervisor Election Districts

CATEGORY: Consent Discussion Action Item

CONTACT PERSON: Keith R. Ledford, Jr., P.E.

DEPT.: Technical Support

ITEM: Public Hearing to revise the five (5) existing Supervisor Election Districts.

PURPOSE / JUSTIFICATION: As required by Section 3 (1) of Chapter 2004-439, Law of Florida, The Englewood Water District Supervisor Election Districts shall be revised every ten (10) years in the same manner as they were originally established. If the boundaries of the District are modified, the election districts shall be modified as necessary in adequate time for the new election districts to be utilized during the next general election.

MOTION: To authorize the Chairman to sign and the Secretary to the Board attest Resolution No. 24-03-14 A, a resolution relating to the revision of the five (5) Supervisor Election Districts.

Prepared By: Teresa Herzog

Date: February 23, 2024

Approvals:

KRH
Acting Administrator

[Signature]
Finance

KRL
Technical Support

[Signature]
Water Operations

[Signature]
Wastewater Operations

ACTION TAKEN BY BOARD: Denied Approved / Resolution No: _____

ATTACHMENTS: **1) Resolution No. 24-03-14 A**
2) Notice of Public Hearing

RESOLUTION NO: 24-03-14 A

**A RESOLUTION
OF THE BOARD OF SUPERVISORS OF THE ENGLEWOOD WATER DISTRICT
REVISING THE FIVE SUPERVISOR ELECTION DISTRICTS**

WHEREAS the Board of Supervisors of the Englewood Water District has the authority and is required by Section 3 (1) of Chapter 2004-439, Laws of Florida, to revise every 10 years the Supervisor Election Districts five separate and distinct sections of approximately equal voting population, drawn along Charlotte County and/or Sarasota County precinct lines if feasible; and based on the 2020 census data;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS
OF THE ENGLEWOOD WATER DISTRICT:**

District 1 will encompass District customers living in Precincts 18, 23, and a portion of 27 in the southern section of Englewood in Charlotte County, Seat #1

District 2 will encompass District customers living in Precincts 543, a portion of 527, and a portion of 545, in the western section of Englewood in Sarasota County, Seat #2

District 3 will encompass District customers living in Precincts 537, a portion of 527, and a portion of 545 in the northern section of Englewood in Sarasota County, Seat #3

District 4 is a bi-county district and will encompass District customers living in Precincts 8 and a portion of 27 in the northern section of Englewood in Charlotte County and a portion of Precinct 545 in the southern section of Englewood in Sarasota County, Seat #4

District 5 will encompass District customers living in Precincts 541, a portion of 527, and a portion of 545 in the southern section of Englewood in Sarasota County, Seat #5

A map of the Englewood Water District Supervisor Election Districts shall be kept on file in the Administrative Office of the District and shall be open to public inspection during normal business hours.

**ENGLEWOOD WATER DISTRICT
BOARD OF SUPERVISORS**

ATTEST: _____
Teresa Herzog
Secretary to the Board

Robert C. Stern, Jr., Chair

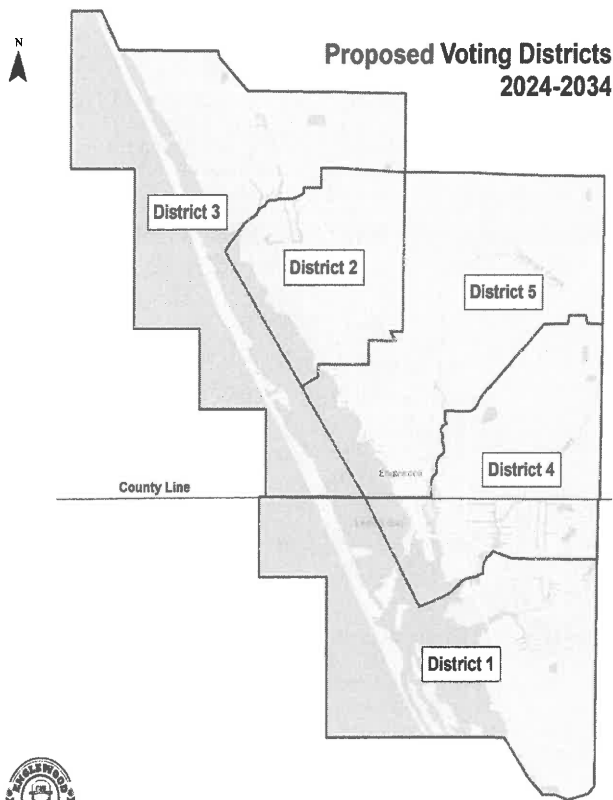
NOTICE OF PUBLIC HEARING

The Englewood Water District hereby gives notice of a Public Hearing to be held on March 14, 2024 in the Board Room at 201 Selma Avenue, Englewood, FL . The hearing will commence at 8:30 a.m. or as soon thereafter as possible, and may be continued, from time to time, or from place to place. The purpose of the hearing shall be; **TO AMEND THE FIVE (5) ENGLEWOOD WATER DISTRICT SUPERVISOR ELECTION DISTRICTS**

The Englewood Water District is divided into five separate and distinct sections of approximately equal population and drawn along the Charlotte County and/or Sarasota County precinct lines where feasible. One (1) of the districts encompass parts of Sarasota and Charlotte Counties. Three (3) are in Sarasota County, and one (1) is in Charlotte County. Per The Englewood Water District's Enabling Act, the district lines are examined every ten (10) years to find out if the populations remain nearly equal or if the boundaries need to be changed.

Anyone unable to attend the public hearing may submit their written comments to District's staff no later than Thursday, February 29, 2024. Comments must contain writer's name, address, and telephone number, and will be read at the public hearing. Proposed changes are available for review at the District's Selma Ave Office.

Robert C. Stern, Jr., Chairman



Esri, HERE, Garmin, (c) OpenStreetMap contributors, and the GIS user community

The proposed Englewood Water District Supervisor Election Districts are divided as follows:

District 1 will encompass District customers living in Precincts 18, 23, and a portion of 27 in the southern section of Englewood in Charlotte County.

District 2 will encompass District customers living in Precincts 543, a portion of 527, and a portion of 545, in the western section of Englewood in Sarasota County.

District 3 will encompass District customers living in Precincts 537, a portion of 527, and a portion of 545 in the northern section of Englewood in Sarasota County.

District 4 is a bi-county district and will encompass District customers living in Precincts 8 and a portion of 27 in the northern section of Englewood in Charlotte County and a portion of Precinct 545 in the southern section of Englewood in Sarasota County.

District 5 will encompass District customers living in Precincts 541, a portion of 527, and a portion of 545 in the southern section of Englewood in Sarasota County.

BOARD AGENDA ITEM SUMMARY

6b

MEETING DATE: March 14, 2024

SUBJECT: Annual Audit of the Financial Statements

CATEGORY: Consent Discussion Action

CONTACT PERSON: Lisa Hawkins

DEPT.: Finance

ITEMS: **Audited Financial Statements as of and for years ended September 30, 2023 and 2022.**

PURPOSE / JUSTIFICATION: **In accordance with Section 10 of the Enabling Act an annual audit of the District's financial practices is performed.**

MOTION: **To accept as presented, the Audited Financial Statements as of and for the years ended September 30, 2023 and 2022 and the Auditor's Discussion and Analysis dated September 30, 2023, in accordance with Section 10 of the Enabling Act.**

Prepared By: **Teresa Herzog**

Date: **February 23, 2024**

Approvals:

KRL
Acting Administrator

[Signature]
Finance

KRL
Technical Support

DP
Water Operations

[Signature]
Wastewater Operations

ACTION TAKEN BY BOARD: Denied Approved / Resolution No: _____

Attachments: **Audited Financial Statements as of and for years ended September 30, 2023 and 2022 and the Auditor's Discussion and Analysis dated September 30, 2023 distributed electronically.**

BOARD AGENDA ITEM SUMMARY

7a

MEETING DATE: March 14, 2024

SUBJECT: Minutes of the Regular Meeting dated February 8, 2024

CATEGORY: Consent

Discussion

Action

CONTACT PERSON: **Teresa Herzog**

DEPARTMENT: **Administration**

ITEM: **Request Board approval of the Regular Meeting minutes dated February 8, 2024.**

PURPOSE / JUSTIFICATION: **An Enabling Act requirement for the official record of meetings.**

MOTION: **To approve the minutes of the Regular Meeting dated February 8, 2024.**

Prepared By: **Teresa Herzog**

Date: **February 27, 2024**

Approvals:

KRL
Acting Administrator

[Signature]
Finance

KRL
Technical Support

[Signature]
Water Operations

[Signature]
Wastewater Operations

ACTION TAKEN BY BOARD: Denied Approved / Resolution No: _____

ATTACHMENTS: **Minutes of the Regular Meeting dated February 8, 2024.**

**MINUTES
REGULAR MEETING
ENGLEWOOD WATER DISTRICT BOARD OF SUPERVISORS
201 SELMA AVENUE, ENGLEWOOD, FL 34223
FEBRUARY 8, 2024 @ 8:30 A.M.**

Board of Supervisors:

Robert C. Stern, Jr., Chair
Lani Gaver, Vice-Chair
Sydney B. Crampton
Taylor Meals
Seat #4 Vacant

Staff:

Ray Burroughs, Administrator
Robert H. Berntsson, District Counsel
Dewey Futch, Water Operations Manager
David Larson, Wastewater Operations Manager
Keith R. Ledford Jr., P.E., Technical Support Manager
Lisa Hawkins, Finance Director
Teresa Herzog, Executive Assistant

1. The meeting began with the Pledge of Allegiance and roll call to establish a quorum.
2. ANNOUNCEMENTS – Additions or Deletions – None
3. SERVICE AWARDS – With gratitude, Chair Stern presented the following awards:
 - a. Collections Co-Foreman, Rory Moser, Jr. – 25-years
 - a. Wastewater Plant Operator, Jonathan Evans – 5-years
4. PUBLIC INPUT – None
5. PRESENTATIONS
 - a. HDR Potable Water Master Plan Update – Ryan Messer of HDR conducted the Potable Water Master Plan presentation. At conclusion of the presentation, Mr. Meals moved, **“to accept,”** seconded by Ms. Gaver.

UNANIMOUS

24-02-08 A

Full motion read: To accept the Potable Water Master Plan Update as prepared by HDR Engineering, Inc.

6. CONSENT SECTION – Chair Stern called for a motion to approve as presented or removal of any item. Mr. Meals moved, **“to approve the consent agenda as presented,”** seconded by Ms. Gaver.
 - a. Minutes of the Annual & Organizational Meeting dated January 11, 2024
Recommended Action: Approve the meeting minutes.
 - b. Big W Law Invoice dated February 2, 2024.
Recommended Action: Approve the attorney’s invoice in the amount of \$1,275.00.

UNANIMOUS

24-02-08 CS A

24-02-08 CS B

7. ACTION ITEMS

a. Collections Department Vacuum Tanker Trailer Purchase – Mr. Burroughs introduced the item. This purchase will replace a used 1986 6,700-gallon tanker trailer that was purchased in 2012 and is past its useful life. Staff obtained a proposal from West-Mark utilizing Sourcewell contract #092922-CER in the amount of \$149,250 as

well as from Littlejohn Tank & Equipment, Inc. for \$84,700. Due to the significant difference in pricing of \$64,550 between the proposals and the immediate availability of the equipment from Littlejohn Tank & Equipment, Inc. to ship, the Administration has made the decision that it is in the District's best interest to make an exception to our policies and award the requisition to Littlejohn Tank & Equipment Inc. Cost exceeds the Administrator's \$35,000 authority. Mr. Meals moved, "to approve," seconded by Ms. Crampton.

UNANIMOUS

24-02-08 B

Full motion read: To authorize the purchase of one 2024 Gallegos 150 BL (6,500 GAL) aluminum vacuum tanker trailer from Littlejohn Tank & Equipment, Inc. in the amount of \$84,700.00. Funds to come from Collections Department Capital Outlay.

8. DISCUSSION – None

9. ADMINISTRATOR'S REPORT – Mr. Burroughs expressed his pride in staff for all their efforts in cleaning up from the hurricane damage.

a. WATER OPERATIONS MANAGER – Dewey Futch

Production:

1. Total send out for January 2024 was 90.2 MG/2023 was 90.2 MG.
2. Average send out was 2.91 MGD/2023 was 2.93 MGD and the high send out was 3.31 MGD/2023 high was 3.13 MGD. Rainfall for 2024 was 5.68" and 2023 was 0.7".
3. Operators at the Plant swapped out the degassifier media at the Lime Plant. Doing this in-house is a substantial savings to the District since the proposal we had in the past was \$20,000. The media needs to be taken out and cleaned twice a year.
4. I have been in contact with the Forestry service along with the Sarasota and Englewood Fire Department. They are planning a controlled burn to our Wellfield behind the RO Plant. The Wellfield is overgrown and poses a threat to existing wells along with adjacent homes.

Distribution:

1. Distribution had 3 incidents to report:
 - a. 1-15-24 a 6" Water Main located at the intersection of Horton Ave and Spruce St broke. Repairs were made under pressure and no boil water notice was issued.
 - b. 1-19-24 a 6" water main located on Manasota Key Rd broke and repairs were made under pressure and no boil water notice was issued.
 - c. 1-23-24 a boil water notice was issued to a portion of Shoreview Dr due to a fire hydrant being installed. Two days of sampling was completed and rescinded on 1-25-24.
2. New meter sets were 61 single family; 61 ERCs.
3. 49 radio-read heads were replaced.
4. 48 customer requested turn-ons were completed.

b. WASTEWATER OPERATIONS MANAGER – David Larson

WRF:

1. The average daily flow for January 2024 was 1.97 MGD about 350K more than this time last year with a peak flow of 2.86 MG.
2. Staff is working with the Peralisi Rep on installing the new centrifuge.

Collections:

1. Staff replaced two vacuum pit bottoms and they are still repairing service lines damaged by the fiber cable installation.
2. Staff did a complete rehab of lift station 104 as an in-house project, saving the District a considerable amount of money.
3. Normal operations and maintenance are ongoing.

c. TECHNICAL SUPPORT MANAGER – Keith R. Ledford Jr., P.E. Mr. Ledford updated his written report.

CIP/In-house Projects:

1. V-1 Station Rehab – final connections are being completed for the temporary system prior to the major repair work starting soon.

Developments/Projects Approved for Construction:

1. Beachwalk by Manasota Key Phase 2 – staff is reviewing the package and will be signing off on it soon. Sewer and water main submittal package is expected soon, EWD will be taking the system over in the next month or two.

Upcoming Developments/Projects:

1. Charlotte County – Avenues of the Americas Sidewalk Project – once Charlotte County reviews the received bids and the Contractor is selected we will get with them to discuss rerouting our utilities.

d. FINANCE DIRECTOR – Lisa Hawkins

Financial Statements:

1. January – operating revenues were \$7.128M, up \$565K from last January. There were operating expenses of \$6.433 down \$143K from last year leaving us with an operating surplus of \$694,620.

Investment Statements:

1. January – we had \$19.313M invested at RBC and \$1.950M at Centennial Bank.

Other:

1. The kick-off meeting for the rate study will be held next week.

Mr. Burroughs concluded the Administrators report.

10. ATTORNEY’S REPORT – Robert H. Berntsson – None

11. OLD BUSINESS

a. Vacancy of Election District Seat #4 – Attorney Berntsson tallied the paper ballots and declared Dennis Pinkiewicz the appointed board member for seat #4. Mr. Pinkiewicz will be sworn in at the March meeting and Mr. Babington was thanked for his interest in serving as a board member.

12. NEW BUSINESS – None

13. PUBLIC COMMENT – ANY TOPIC – None
14. BOARD MEMBER COMMENTS
 1. Mr. Meals thanked staff for a job well done on the Debt Free Celebration.
 2. Ms. Gaver thanked HDR for the presentation.
 3. Chair Stern commented that the resumes received were great and it was not an easy choice to appoint a new board member.
15. ADJOURNED@ 9:40 am

Lani Gaver, Vice-Chair

/tlh

APPROVED

BOARD AGENDA ITEM SUMMARY

7b

MEETING DATE: March 14, 2024

SUBJECT: The Big W Law Attorney's Invoice dated March 1, 2024

CATEGORY: X Consent

Discussion

Action

CONTACT PERSON : **Lisa Hawkins**

DEPARTMENT : **Finance**

ITEM: **Request Board approval for payment of the Big W Law Attorney's invoice dated March 1, 2024.**

PURPOSE / JUSTIFICATION: **Legal services rendered.**

FISCAL IMPACT: 500311-500-101

Budget Resolution Required: yes X no

Amount Budgeted	\$	23,000.00
Year to Date Expenditures	\$	(5,100.00)
Total Expenditure Required	<u>\$</u>	<u>(5,100.00)</u>
Remaining in Budget	<u>\$</u>	<u>12,800.00</u>

MOTION: **To approve the Big W Law Attorney's invoice dated March 1, 2024 for services rendered February 1, 2024 through February 29, 2024 in the amount of \$5,100.00. Funds to come from water/wastewater revenues.**

Prepared By: **Teresa Herzog**

Date: **March 1, 2024**

Approvals:

KJZ
Acting Administrator

[Signature]
Finance

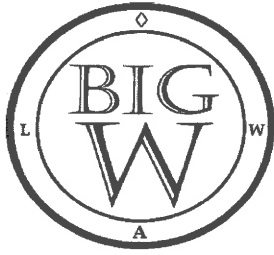
KRL
Technical Support

[Signature]
Water Operations

[Signature]
Wastewater Operations

ACTION TAKEN BY BOARD: Denied Approved / Resolution No: _____

ATTACHMENTS: **The Big W Law Attorney's invoice dated March 1, 2024.**



WIDEIKIS, BENEDICT & BERNTSSON, LLC THE BIG W LAW FIRM

3195 S. Access Road, Englewood, Florida 34224

941-627-1000

Englewood Water District
therzog@englewoodwater.com
201 Selma Avenue

Received 03/01/2024
by: Englewood Water District
@ 3:30 p.m. T. Herzog

Statement Date: 03/01/2024
Statement No. 33480
Account No. 8.0000

Englewood, FL 34223

Legal Services
PO 58008

FOR PROFESSIONAL SERVICES RENDERED

			Rate	Hours	
02/02/2024	RHB	Email with Ms. Herzog; Review agenda.	300.00	0.25	75.00
02/04/2024	RHB	Email with Ms. Herzog.	300.00	0.25	75.00
02/06/2024	RHB	Email with Ms. Herzog.	300.00	0.25	75.00
02/07/2024	RHB	Review detailed voice message from Mr. Meals; Telephone conference with Mr. Meals; Email with Ms. Wheaton; Review Code Red agreement.	300.00	0.50	150.00
02/08/2024	RHB	Prepare for and attend Board of Supervisors Meeting; Email with staff; Review contract.	300.00	1.50	450.00
02/09/2024	RHB	Telephone conferences with staff and Supervisors.	300.00	1.00	300.00
02/12/2024	RHB	Telephone conferences with Supervisors, staff.	300.00	2.00	600.00
02/13/2024	RHB	Telephone conference with Mr. Stern; Conference with Mr. Stern, Mr. Burroughs; Telephone conferences with Supervisors, staff.	300.00	2.00	600.00
02/14/2024	RHB	Telephone conference with staff; Review detailed voice message from Mr. Burroughs; Telephone conference with Mr. Burroughs.	300.00	0.50	150.00
02/16/2024	RHB	Emails with staff.	300.00	0.25	75.00
02/20/2024	RHB	Emails with staff.	300.00	0.25	75.00
02/21/2024	RHB	Telephone conference with staff; Emails with Supervisors.	300.00	0.50	150.00
02/22/2024	RHB	Telephone conferences with Supervisors and staff; Email with Mr. Atwood; Email with Ms. Crampton; Email with Ms. Gaver.	300.00	1.00	300.00
02/23/2024	RHB	Telephone conference with Mr. Atwood, et. al.; Emails with staff; Telephone conference with Mr. Pinkiewicz.	300.00	1.00	300.00
02/24/2024	RHB	Email with Mr. Atwood.	300.00	0.25	75.00

Englewood Water District
 Account No. 8.0000
 RE: Legal Services

Statement Date: 03/01/2024
 Statement No. 33480

			Rate	Hours	
02/25/2024	RHB	Telephone conference with Mr. Atwood.	300.00	0.25	75.00
02/26/2024	RHB	Telephone conferences with Supervisors, staff; Review Beachwalk plat dedication language; Email with Mr. Atwood.	300.00	0.75	225.00
02/27/2024	RHB	Emails with Supervisors, staff; Telephone conference with Mr. Atwood; Email with Mr. Atwood.	300.00	1.50	450.00
02/28/2024	RHB	Conference with Mr. Burroughs, et. al.; Conference with staff; Telephone conferences with Supervisors, staff; Emails with staff; Email with Mr. Atwood.	300.00	3.00	900.00
		For Current Services Rendered		<u>17.00</u>	<u>5,100.00</u>

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Robert Berntsson	17.00	\$300.00	\$5,100.00

PREVIOUS BALANCE \$1,275.00

Total Current Work 5,100.00

Payments

Total Payments for 02/22/2024 -1,275.00

Balance Due \$5,100.00

Billing History

<u>Fees</u>	<u>Hours</u>	<u>Expenses</u>	<u>Advances</u>	<u>Finance Charge</u>	<u>Payments</u>
110,487.50	440.01	0.00	7.80	0.00	105,395.30

BOARD AGENDA ITEM SUMMARY 8a

MEETING DATE: March 14, 2024

SUBJECT: Centennial Bank Signature Cards

CATEGORY: Consent

Discussion

Action Item

CONTACT PERSON: Lisa Hawkins

DEPARTMENT.: Finance

ITEM: Update to the Centennial Bank signature card.

PURPOSE / JUSTIFICATION: As per the Florida Shores/Stonegate/Centennial Bank & Englewood Water District Master Banking Services Agreement dated January 5, 2012, it is necessary to update designated officials and their designees authorized to sign checks when staffing changes occur.

MOTION: To make the following revisions to the operating checking account:

Remove:

Phyllis E. Wright

Raymond A. Burroughs

Add:

Dennis Pinkiewicz

Keep:

Keith Randall Ledford, Jr.

Lisa Powell Hawkins

Robert C. Stern, Jr.

Sydney B. Crampton

Lani Gaver

Prepared By: Teresa Herzog

Date: February 28, 2024

Approvals:

KRL [Signature] KRL DR _____
Acting Administrator Finance Technical Support Water Operations Wastewater Operations

ACTION TAKEN BY BOARD: Denied Approved / Resolution No: _____

Attachment: **None**

BOARD AGENDA ITEM SUMMARY

8b

MEETING DATE: **March 14, 2024**

SUBJECT: **Single Source Procurement/WTP Hudson Pump Purchase**

CATEGORY: Consent Discussion Action

CONTACT PERSON: **Dewey Futch**

DEPT: **Production**

ITEM: **Single Source Procurement/WTP Hudson Pump Purchase**

PURPOSE / JUSTIFICATION: **These pumps will replace 2 Transfer pumps at the RO Plant. The purchase of these pumps is included in the Production FY24 budget, line-item Equipment Repair/Maintenance but exceeds the Acting Administrator's \$35,000 authority**

FISCAL IMPACT:

Budget Resolution Required: yes no

Funds in Account: 500467-530-101


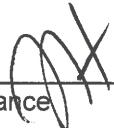



Amount Budgeted:	\$	1,038,068.00
Year to Date Expenditures:	\$	163,378.45
Total Expenditures Required:	\$	(57,886.00)
Remaining in Budget:	\$	816,803.55

MOTION: **To authorize single source procurement from Hudson Pump & Equipment, which has exclusive representation of Xylem/Goulds pumps in the Florida municipality utility market. Two (2) Xylem Goulds Water Technology Model 12RJLC-1 Stage Pumps in the amount of \$57,886.00. Funds to come from water revenues.**

Prepared By: **Teresa Herzog**

Date: **February 27, 2024**

Approvals:

				
Acting Administrator	Finance	Technical Support	Water Operations	Wastewater Operations

ACTION TAKEN BY BOARD: Denied Approved / Resolution No: _____

ATTACHMENTS: **Hudson Pump Quote**
Single Source Procurement Letter



Pump & Equipment

A Division of Tencarva Machinery Company

Quote No. 022124RB3
 Customer: Englewood Water District
 Attn.: Dewey Futch
 Location: Englewood, FL
 Phone:
 e-mail: dfutch@englewoodwater.com
 From: Roger Burna/Scott Chisholm

3524 Craftsman Boulevard
 Lakeland, FL 33803-7307
 Tel: (863) 665-7867
 Fax: (863) 666-5649

Date: 02/21/24
 No. Pages: 1
 Terms: N30
 F.O.B.: Destination

Conditions of Service: 1,050 GPM @ 43 ft TDH

We are pleased to quote as follows:

<u>Qty</u>	<u>Description</u>	<u>Price Each</u>	<u>Extension</u>
2	Pump, Xylem Goulds Water Technology Model 12RJLC-1 Stage, Cast Iron Bowl/316SS Impeller, 416SS Shafting, Cast Iron Discharge Head w/8" Flanged Discharge Connection, John Crane 5610 Cartridge Seal, Steel Column Pipe, 316SS Suction Strainer, and a 30 HP, 1800 RPM, 3 Ph, 60 Hz, 230/460V, TEFC, Premium Efficient, Vertical Hollow Shaft Motor, with NRR and Steady Bushing.	\$28,943.00	\$57,886.00
Quotation valid 90 Days			

With the following notes:

1. Freight Included.
2. Delivery: 12-14 weeks.

Best Regards,

Roger Burna

HUDSON PUMP & EQUIPMENT

A Division of Tencarva Machinery Company

phone: (863) 665-7867

fax: (863) 666-5649

e-mail: rburna@tencarva.com

visit us at www.hudsonpump.com

April 11, 2023

Subject: 2023 Municipal Market Representation - State of Florida

To Whom It May Concern,

This letter serves as official notice that Hudson Pump & Equipment, A Division of Tencarva Machinery Company, located at 3524 Craftsman Boulevard in Lakeland, FL, is the Municipal Representative and Repair/Service Facility for Xylem Inc. / Goulds Water Technology Brand, as manufactured by Xylem Texas Turbine Operations (TTO) in Lubbock, TX.

Hudson Pump & Equipment also represents Xylem Inc. / G&L Pumps A-C Series Brand, as manufactured by Xylem Inc. in Morton Grove, IL. This representation is on an exclusive basis for the Municipal Utility Market in the state of Florida.

Sincerely,



Matthew Davis
Market Development Manager
Xylem Inc. - Applied Water Systems

Received 03/05/2024
by: Englewood Water District
@ 6:59 a.m. T. Herzog

March 4, 2024

Englewood Water District
201 Selma Ave
Englewood, FL 34223

Attn: Board of Supervisors

RE: Water Leak at Guardian Self Storage, 351 N. Indiana Ave

Dear Board Members:

Please allow me to introduce myself; my name is Mark Yadisernia with Guardian Self Storage. Guardian is a 3rd generation small family business which is owned and operated by myself, my sister Laurie, my parents Eddie and Janice, and my nephew Peter, who is the Manager at our Englewood store and resides in Wellen Park.

Eddie and Janice live in Sarasota and have been actively involved in several local charities for the past 15+ years. We pride ourselves on supporting our local community and operating our stores with integrity, honesty, and pride of ownership.

I am writing today to ask for your consideration in waiving the excess usage fee related to a water leak that we suffered from ~January 1 – Feb. 2. Please see attached Usage Log. The leak was caused when our lawncare company (Bird of Paradise) damaged several sprinkler heads with their mower. Subsequently, Parry Landscape repaired the damaged heads but evidently did not clear the lines of debris which ultimately caused the valve to fail. Unbeknownst to everyone, the valve leaked underground for one full month straight before it was discovered and repaired correctly.

We humbly ask that you waive the fees associated with this very unfortunate series of events. We have only been open for business since the end of January and we are still trying to get our feet underneath us.

We also own 360 N. Indiana Ave. (3.1 acres located directly across the street from Guardian), which we intend to develop at some point in the next 12 – 24 months. We are very happy to be business owners in Englewood and look forward to being a valuable member of the Englewood community for many years to come. Any consideration that you can extend is greatly appreciated.

Sincerely,



Mark Yadisernia
Guardian Self Storage
Phone: 310-415-6804
Email: Mark@guardianself-storage.com

Teresa Herzog

From: Aimee Holt
Sent: Thursday, February 22, 2024 5:01 PM
To: Teresa Herzog
Cc: Jordan Chunco
Subject: Fw: 331 N Indiana Ave Irri. Acct # 611480-216425
Attachments: GUARDIAN ENGLEWOOD LLC - 331 N INDIANA AVE IRR - WA - JAN 2024.xlsx;
GUARDIAN ENGLEWOOD LLC - 331 N INDIANA AVE - WA - FEB 2024.xlsx

Here is more information on Account # 611480-216425



Aimee Holt

Customer Service
Representative
Englewood Water
District

941.474.3217
866.460.1080
941.460.1025
201 Selma Ave, Englewood, FL
34223
aholt@ewdfl.com
www.inglewoodwater.com

Our office is closed on Mondays

Our hours are Tuesday - Friday 7:00am to 5:00pm

From: Aimee Holt <aholt@ewdfl.com>
Sent: Thursday, February 22, 2024 7:19 AM
To: Jordan Chunco <jchunco@inglewoodwater.com>
Subject: Fw: 331 N Indiana Ave Irri. Acct # 611480-216425

Here are the other emails in regards to account # 611480-216425



Aimee Holt

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From: Aimee Holt <aholt@ewdfl.com>
Sent: Thursday, February 15, 2024 3:49 PM
To: Mark Yadisernia <markyada@yahoo.com>
Subject: Re: 331 N Indiana Ave Irri. Acct # 611480-216425

I should also say that any connections after the meters would have been made by your plumber. I do not know what they did after the meters.



Aimee Holt

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aholt@ewdfl.com
www.Englewoodwater.com

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From: Aimee Holt <aholt@ewdfl.com>
Sent: Thursday, February 15, 2024 3:44 PM
To: Mark Yadisernia <markyada@yahoo.com>
Subject: Re: 331 N Indiana Ave Irri. Acct # 611480-216425

No. You have 3 separate meters/accounts for this property.

Account # 611490-216435 is the Fire Line.
Account # 611480-216425 is the Irrigation.
Account # 611460-159805 is the potable Water/Sewer.



Aimee Holt

Customer Service
Representative
Englewood Water
District

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866.460.1080
941.460.1025
201 Selma Ave, Englewood, FL
34223
aholt@ewdfl.com
www.Englewoodwater.com

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From: Mark Yadisernia <markyada@yahoo.com>
Sent: Thursday, February 15, 2024 3:34 PM

To: Aimee Holt <aholt@ewdfll.com>

Subject: Re: 331 N Indiana Ave Irri. Acct # 611480-216425

Aimee:

Is my fire line on the same meter as the irrigation water? I just want to make sure exactly where the problem is.

Thank you,
Mark

Mark Yadisernia
M: 310-415-6804

On Wednesday, February 14, 2024, 01:50:47 PM PST, Aimee Holt <aholt@ewdfll.com> wrote:

Hi Mark,

I was able to make adjustments to both your January bill and February bill because the flow was continuous over both bill cycles. The adjustments are as follows:

Thank you for submitting a Bill Adjustment Request form. We will submit your request for a Water adjustment based on the Customer Rules and Regulations set forth by the Board of Supervisors of Englewood Water District. You can view your account online at www.inglewoodwater.com or contact our office. Please allow 2 weeks for the processing of your request.

Pending approval, your invoice for 01/09/2024 would be reduced from \$403.55 to \$210.07, for a total reduction of \$168.48.

Pending approval, your invoice for 02/07/2024 would be reduced from \$10,910.67 to \$4,264.68, for a total reduction of \$6,645.99.

This bring the new running balance to \$4,096.20 with a due date of 02/27/2024.

As a reminder, this account will be ineligible for another water adjustment for the next 24 months.

I also wanted to let you know that we received a new data log today and it looks like your irrigation is running about 1,100 gallons every day around 2-3am.. 1,100 gallons times 30 days in a month is 33,000 gallons... I just wanted to bring this to your attention because your first bill was around \$400 for 31,190 gallons. If you continue to water at 1,100 gallons a day you will continue receiving bills in the 300-400 dollar range. I will attach the new data log that shows this usage.

Of course, let me know if you have any questions and I'd be happy to answer them.

Thank you,



Aimee Holt

Customer Service
Representative
Englewood Water
District



941.474.3217

866.460.1080

941.460.1025

201 Selma Ave, Englewood, FL
34223

aholt@ewdfl.com

www.inglewoodwater.com

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From: Mark Yadisernia <markyada@yahoo.com>
Sent: Wednesday, February 14, 2024 11:47 AM
To: Aimee Holt <aholt@ewdfl.com>
Subject: Re: 331 N Indiana Ave Irri. Acct # 611480-216425

Hi Aimee:

It was nice speaking with you earlier. Thank you for all of your help with this disastrous situation. Attached please find the completed request form.

Please circle in Keith Ledford if appropriate. He is very familiar with the project and the myriad of problems/setbacks that we have already endured in trying to get the storage facility completed.

I am literally throwing myself on your mercy and hoping that the District can waive the excess usage caused by the leak.

Appreciate all of your help and look forward to speaking with you again soon.

Thank you,
Mark

Mark Yadisernia
M: 310-415-6804

On Wednesday, February 14, 2024, 08:19:33 AM PST, Aimee Holt <aholt@ewdfl.com> wrote:

Hi Mark,

I've attached the most recent invoice for acct # 611480-216425 as well as the data log which shows the dates of the leak.

Feel free to submit the bill adjustment request form back to me here and I will work on it right away.

Thanks,



Aimee Holt

Customer Service
Representative
Englewood Water
District



[941.474.3217](tel:941.474.3217)

[866.460.1080](tel:866.460.1080)

[941.460.1025](tel:941.460.1025)

201 Selma Ave, Englewood, FL
34223

aholt@ewdfl.com

www.inglewoodwater.com

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**Englewood Water District
Utility Bill Adjustment under Water Adjustment Act**

Total Monthly Consumption 31190
Average annual usage x 3

Meets Requirements

ERC	Tiers	Rate per 1,000	Rate per Gallon	Charges
1	- 12000	12000	6.69	\$ 80.28
	12,001 - 18000	6000	11.16	\$ 66.96
	> 18,000	13190	17.43	\$ 229.90
	-			\$ -
		31190		\$ -
				\$ 377.14

Calculated at lowest tier: 6.69 0.00669 \$ 208.66

\$ 168.48 Credit

Annual Usage: # of months Average:
12

No Sewer Connection	Sewer	3.92	0.00392	\$ -	
				\$ -	
				\$ -	

#N/A

Current Bill: 1/9/2024

	Water	Sewer	Total
Base	\$ 1.41		\$ 1.41
W1 / SW	\$ 80.28		\$ 80.28
W2	\$ 66.96		\$ 66.96
W3	\$ 229.90		\$ 229.90
W4	\$ -		\$ -
W5	\$ -		\$ -
Total:	\$ 378.55	\$ -	\$ 378.55
Adjustment:	\$ 168.48		\$ 168.48
New Bill:	\$ 210.07	\$ -	\$ 210.07

Done by:	AH
Contacted:	Timestamp:
By Email	430

Autopay Updated:
None

Sewer Connected:
No

TOTAL IS OFF BY \$25 DUE
TO NEW SERVICE APP
FEE.

Approved By Administrator: _____ Date: 3/5/2024

Date Account Opened: 1/2/2024 Cycle/Route: 5 15

Account#: 611480 216425

Name: JEM ENGLEWOOD LLC

Last Water Adjustment Date: NO Reason: IRRIGATION BREAK

Last Water Adjustment Reason: NO

**Englewood Water District
Utility Bill Adjustment under Water Adjustment Act**

Cognos Report

Directions: Paste all of the Cognos Report (starting with cell A1) to Cell K8.

Data will transfer to the cover sheet. Complete the "Rates" tab with the remaining information.

Bill Adjustment Request

Charges

Customer Name	Initiation Date			
JEM ENGLEWOOD LLC	01/02/2024			
Location Address	Cycle	Route	Location ID	Customer ID
331 N INDIANA AVE IRF 5		15	216425	611480
Bill Details Service	Bill Date	Component	Amount	Consumption
WA	01/09/2024	BC	1.41	
	01/09/2024	IR1	80.28	12,000.00
	01/09/2024	IR2	66.96	6,000.00
	01/09/2024	IR3	229.90	13,190.00
WA - Total			378.55	31,190.00
Overall - Total			378.55	

Consumption History

Read Date	Days	Consumption
NO HISTORY		
Overall - Total		

Adjustment History

No Data Available

Feb 14, 2024

**Englewood Water District
Utility Bill Adjustment under Water Adjustment Act**

Total Monthly Consumption 634310
Average annual usage x 3

Meets Requirements

ERC	Tiers	Rate per		Charges
		1,000	Rate per Gallon	
1	- 12000	12000	6.69	\$ 80.28
	12,001 - 18000	6000	11.16	\$ 66.96
	> 18,000	616310	17.43	\$ 10,742.28
	-			\$ -
		634310		\$ -
				\$ 10,889.52

Calculated at lowest tier: 6.69 0.00669 \$ 4,243.53

\$ 6,645.99 Credit

Annual Usage: # of months Average:
12

No Sewer Connection	Sewer	3.92	0.00392	\$ -
				\$ -
				\$ -

#N/A

Current Bill: 2/7/2024

	Water	Sewer	Total
Base	\$ 21.15		\$ 21.15
W1 / SW	\$ 80.28		\$ 80.28
W2	\$ 66.96		\$ 66.96
W3	\$ 10,742.28		\$ 10,742.28
W4	\$ -		\$ -
W5	\$ -		\$ -
Total:	\$ 10,910.67	-	\$ 10,910.67
Adjustment:	\$ 6,645.99		\$ 6,645.99
New Bill:	\$ 4,264.68	-	\$ 4,264.68

Done by:	AH
Contacted:	Timestamp:
By Email	100
Autopay Updated:	
None	
Sewer Connected:	
No	

Approved By Administrator: _____ Date: 3/5/2024

Date Account Opened: 1/2/2024 Cycle/Route: 5 15

Account#: 611480 216425

Name: JEM ENGLEWOOD LLC

Last Water Adjustment Date: NO Reason: IRRIGATION BREAK

Last Water Adjustment Reason: NO

**Englewood Water District
Utility Bill Adjustment under Water Adjustment Act**

Cognos Report

Directions: Paste all of the Cognos Report (starting with cell A1) to Cell K8.

Data will transfer to the cover sheet. Complete the "Rates" tab with the remaining information.

Bill Adjustment Request

Charges

Customer Name	Initiation Date			
JEM ENGLEWOOD LLC	01/02/2024			
Location Address	Cycle	Route	Location ID	Customer ID
331 N INDIANA AVE IRF 5		15	216425	611480
Bill Details Service	Bill Date	Component	Amount	Consumption
WA	02/07/2024	BC	21.15	
	02/07/2024	IR1	80.28	12,000.00
	02/07/2024	IR2	66.96	6,000.00
	02/07/2024	IR3	10,742.28	616,310.00
WA - Total			10,910.67	634,310.00
Overall - Total			10,910.67	

Consumption History

Read Date	Days	Consumption
01/04/2024	2	31,190.00
01/02/2024		
Overall - Total		2 31,190.00

Adjustment History

No Data Available

Feb 14, 2024

1

12:43:03 PM

Mary Beth Zeman
 8431 Creekview Lane
 Englewood, FL 34224
 Beth.zeman@gmail.com
 845-596-0110
 February 29, 2024

Englewood Water District
 Board of Trustees
 201 Selma Ave
 Englewood, FL 34223

Dear Members of the Board of Trustees,

I hope this letter finds you well. My name is Mary Beth Zeman, and I am writing to you in my capacity as the niece, successor trustee, and executrix of the estate of Carl Maier and of the Maier Living Trust. I am reaching out regarding a recent issue concerning an account held by Carl Maier with your water district. It is with regret that I inform you of Carl Maier's passing on February 5, 2024. In light of this unfortunate event, I am now responsible for managing his affairs, including the aforementioned account which was set up on autopay with your organization.

I wish to bring to your attention a matter of concern regarding a return fee and a late fee that was applied to Carl Maier's account. As you may be aware, the account in question has maintained an impeccable payment history, with no instances of late payments or returned payments prior to this occurrence. The purpose of setting up autopay for this account was to ensure timely payments and to avoid any possibility of missed payments, reflecting Carl's commitment to fulfilling his financial obligations responsibly.

However, due to Carl's passing, his bank understandably ceased debiting his account for automatic payments following his death, resulting in the return of the payment to your organization. Unfortunately, circumstances beyond our control led to this situation, as it was not feasible to update the autopay information prior to the scheduled payment date.

Upon discovering the returned payment and associated fee, I promptly contacted your office to address the matter. Despite explaining the circumstances and emphasizing Carl's exemplary payment history, I was informed by a supervisor, whose name I regrettably missed, that the return fee would not be waived in its entirety as it was deemed inequitable to other customers.

I wish to express my disappointment with this decision, particularly given the unique circumstances surrounding Carl's account. It is my sincere belief that a one-time exception to waive the return fee and any associated late payment fees would be both reasonable and equitable, considering the circumstances.

I have since settled the outstanding balance of \$163.35, which was due on February 13, 2024, and I will be assuming responsibility for the account going forward. As I embark on this new role, I hope to establish a positive and cooperative relationship with your organization. I kindly request that you review Carl's payment history and reconsider the decision in this matter.

Your understanding and cooperation in resolving this issue would be greatly appreciated. I trust that you will take into account the extenuating circumstances and Carl's longstanding record of prompt payments. Please do not hesitate to contact me if further information is required or if there are any questions regarding this matter.

Thank you for your attention to this request. I look forward to your favorable response.

























Sincerely,

Mary Beth Zeman
 Successor Trustee, Executrix













Payment history enclosed

Billing History

Account Number: 000507780-000132795
 Customer Name: MAIER LIVING TRUST
 Location Address: 8431 CREEKVIEW LN ENGLEWOOD FL
 Phone Number: 941-460-3693

Bill Date	Due Date	Balance Forward	Current Charges	Total Amount Due	View Bill
02/22/2024	03/13/2024	\$198.35	\$102.16	\$300.51	
01/24/2024	02/13/2024	\$0.00	\$163.35	\$163.35	
12/26/2023	01/16/2024	\$0.00	\$394.91	\$394.91	
11/28/2023	12/18/2023	\$0.00	\$323.39	\$323.39	
10/25/2023	11/14/2023	\$0.00	\$202.55	\$202.55	
09/26/2023	10/16/2023	\$0.00	\$200.02	\$200.02	
08/24/2023	09/13/2023	\$0.00	\$207.20	\$207.20	
07/27/2023	08/16/2023	\$0.00	\$214.38	\$214.38	
06/27/2023	07/17/2023	\$0.00	\$188.54	\$188.54	
05/25/2023	06/14/2023	\$0.00	\$167.72	\$167.72	
04/26/2023	05/16/2023	\$0.00	\$161.98	\$161.98	
03/28/2023	04/17/2023	\$0.00	\$148.33	\$148.33	
02/24/2023	03/16/2023	\$0.00	\$159.82	\$159.82	
01/26/2023	02/15/2023	\$0.00	\$157.67	\$157.67	
12/28/2022	01/17/2023	\$0.00	\$134.88	\$134.88	
11/30/2022	12/20/2022	\$0.00	\$87.56	\$87.56	
10/27/2022	11/16/2022	\$0.00	\$95.87	\$95.87	
09/27/2022	10/17/2022	\$0.00	\$102.48	\$102.48	
08/25/2022	09/14/2022	\$0.00	\$101.53	\$101.53	
07/27/2022	08/16/2022	\$0.00	\$102.01	\$102.01	
06/24/2022	07/14/2022	\$0.00	\$94.28	\$94.28	
05/26/2022	06/15/2022	\$0.00	\$115.48	\$115.48	
04/26/2022	05/16/2022	\$0.00	\$103.45	\$103.45	
03/25/2022	04/14/2022	\$0.00	\$101.53	\$101.53	

Click2GovCX

02/24/2022	03/16/2022	\$0.00	\$122.21	\$122.21	
01/26/2022	02/15/2022	\$0.00	\$139.22	\$139.22	
12/29/2021	01/18/2022	\$0.00	\$141.27	\$141.27	
11/24/2021	12/14/2021	\$0.00	\$134.44	\$134.44	
10/22/2021	11/12/2021	\$0.00	\$102.97	\$102.97	
09/23/2021	10/13/2021	\$0.00	\$111.33	\$111.33	
08/24/2021	09/13/2021	\$0.00	\$105.37	\$105.37	
07/23/2021	08/12/2021	\$0.00	\$94.37	\$94.37	
06/24/2021	07/14/2021	\$0.00	\$109.03	\$109.03	
05/26/2021	06/15/2021	\$0.00	\$103.53	\$103.53	
04/23/2021	05/13/2021	\$0.00	\$110.41	\$110.41	
03/25/2021	04/14/2021	\$0.00	\$109.95	\$109.95	

Showing 1 to 36 of 36 entries

Customer ID

507780 MAIER LIVING TRUST

Location ID

132795 8431 CREEKVIEW LN

Amount Due

300.51

Actual Amount Du

Pending

.00

Budget Deferred

Initiation Date

06/30/2017

Termination Date

Customer/Location Status

A

Switch View



Option	Trans	Type	Transaction Date	Description	Transaction Amount	Reference Date
	BD	BILL	02/21/2024	CYCLE BILL - AUTO PA	102.16	02/22/2024
	LC	ADJ	02/20/2024	LATE CHARGE PENALTY	5.00	01/24/2024
	BC	ADJ	02/20/2024	RETURN CHECK FEE	30.00	02/13/2024
	AC	REVP	02/16/2024	ENGLKLW 021624	163.35	02/13/2024
	BD	PMT	02/13/2024	AUTO PAY PAYMENT	163.35	
	BD	BILL	01/23/2024	CYCLE BILL - AUTO PA	163.35	01/24/2024
	BD	PMT	01/16/2024	AUTO PAY PAYMENT	394.91	
	BD	BILL	12/22/2023	CYCLE BILL - AUTO PA	394.91	12/26/2023
	BD	PMT	12/18/2023	AUTO PAY PAYMENT	291.08	

I do not typically waive the Returned Check Charge as it is merely recouping the expenses associated with processing the returned payment.

We do normally waive the first late charge when the account is brought current as the late fee does not cover any actual expense.

Jordan Chunco
Customer Service Manager
Ph. 941.474.3217 , Fax 941.460.1025
201 Selma Ave, Englewood, FL 34223
Englewood Water District
www.Englewoodwater.com

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Our hours are Tuesday - Friday 7:00am to 5:00pm

From: Teresa Herzog <therzog@englewoodwater.com>
Sent: Tuesday, March 5, 2024 8:36 AM
To: Jordan Chunco <jchunco@englewoodwater.com>
Cc: Keith Ledford <kledford@englewoodwater.com>
Subject: Letters to the Board

These are both going to be on the agenda for the discussion by the board. Jordan, do I need any backup for the 8431 Creekview Lane request? Also, can you please plan to attend the meeting on the 14th. Thanks, TH

Teresa Herzog
Executive Assistant
Office: 941.474.3217
Toll Free: 866.460.1080
Desk: 941.460.1003
Fax: 941.460.1025
201 Selma Ave, Englewood, FL 34223
Englewood Water District
www.Englewoodwater.com
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All email sent to and from Englewood Water District is subject to the public record laws of the State of Florida.

BOARD AGENDA ITEM SUMMARY

9e

MEETING DATE: March 14, 2024

SUBJECT: Pulte Land Purchase

CATEGORY: Consent

Discussion

Action

CONTACT PERSON: **Keith R. Ledford, Jr., P.E.**

DEPARTMENT: **Acting Administration**

ITEM: **Pulte Land Purchase.**

PURPOSE / JUSTIFICATION: As part of the Land Exchange Agreement dated June 15, 2015, between EWD and BMG Three, LLC, EWD received a 9.277-acre parcel in the Southeast Corner of Wellfield 3. The surrounding areas of this parcel will be developed by Pulte Homes as part of the Beachwalk by Manasota Key Subdivision. Pulte Homes has approached staff regarding the potential purchase of this parcel. Since there are no development rights on the property, Pulte would like to construct a storm management pond on the property and use the dirt generated from the pond excavation as fill the final phases of Beachwalk. Pulte Homes is proposing the purchase of approximately 7.7 gross acres of this parcel with EWD retaining the remaining 1.53 acres for a future County right of way and utility easement area. The proposed offer is \$337,500. Staff is requesting guidance.

MOTION: **To be determined.**

Prepared By: **Teresa Herzog**

Date: **March 7, 2024**

Approvals:

KRH
Acting Administrator

[Signature]
Finance

KRL
Technical Support

[Signature]
Water Operations

[Signature]
Wastewater Operations

ACTION TAKEN BY BOARD: Denied Approved / Resolution No: _____

ATTACHMENTS: **Pulte Letter of Interest**



501 North Cattlemen Road, Suite 106
Sarasota, Florida 34232
www.Pulte.com

March 7, 2024

Englewood Water District
c/o Keith Ledford, P.E.
Via email: kledford@ewdfi.com

Subject: Letter of Intent – Englewood Water District Parcel

Dear Mr. Ledford,

The purpose of this letter is to describe the basic terms under which Pulte Home Company would agree to purchase the Property consisting of approximately 7.7 gross acres of land as depicted in the exhibit below (“Property”). We appreciate the EWD considering this opportunity as we think this could be a win-win situation for both Pulte and EWD.

We look forward to hearing from you and assure you we are prepared to act quickly to arrive at a mutually acceptable contract.

Respectfully,

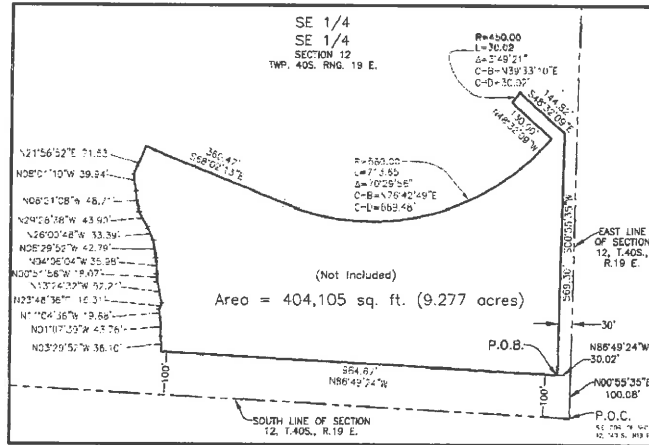
PULTE HOME COMPANY

Michael Woolery

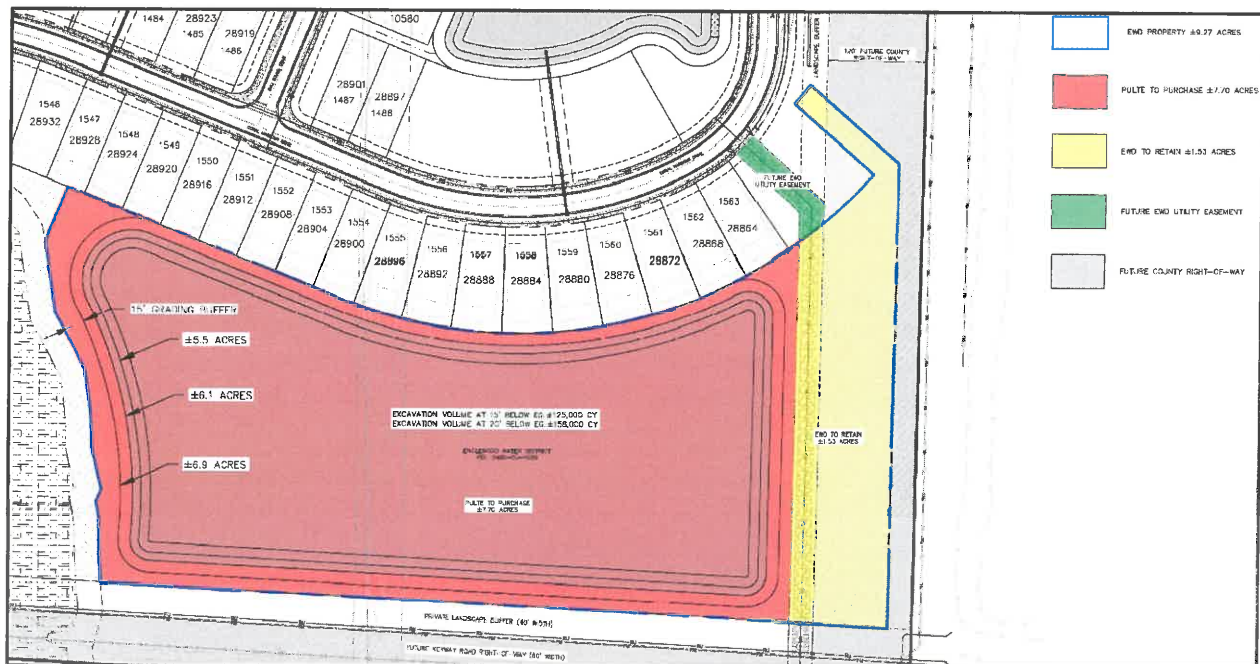
Michael Woolery
Vice President, Land Acquisition, Southwest Florida Division
941-809-4712
Michael.Woolery@pultegroup.com



- Property Description:** Approximately 7.7 acres of the 9.277-acre Englewood Water District Parcel (PID#0481001020 – shown below) which is located near the southeast corner of the Beachwalk Community, as depicted on the exhibits below.



- Intended Use of Parcel:** Pulte would utilize the +/-7.7 acre parcel to excavate a stormwater pond as shown below in red. We propose that the EWD could retain the +/-1.53 acres that is the future County right of way and the utility easement area, as highlighted in yellow below. The fill (dirt) generated from the pond excavation would be used to fill the final phases of Beachwalk. We estimate we can excavate between 125,000-158,000 cubic yards (CY) of fill, depending on the depth we can excavate. From our experience in Beachwalk, we think we can excavate good fill to a depth between 15-20 feet.





3. **Purchase Land or Easement:** Pulte is open to exploring either the outright purchase of the +/-7.7 parcel or purchasing a “Stormwater Pond Easement” that would allow us to excavate the pond. Below is a section from the 2019 Deed when the 9.277-acre parcel was granted by BMG to EWD (full copy of Deed attached separately). BMG reserved several rights over the 9.277 parcel; however, stormwater ponds were specifically excluded. If EWD is interested in the easement option, we could work together to amend the reservation of rights to allow Pulte to excavate a stormwater pond.

**EXHIBIT “C” TO CORRECTIVE SPECIAL WARRANTY DEED
EASEMENT RESERVATION AND COVENANT**

1. BMG Three, LLC, a Florida limited liability company (“Grantor”), hereby reserves unto itself and its successors and/or assigns an exclusive, perpetual, appurtenant easement over, under, upon across, and through the Property for the benefit and in favor of the real property identified and described in Exhibit “D” attached to this Corrective Special Warranty Deed and incorporated herein by reference (the “Grantor Property”) for the purposes of ingress, egress, and access, and to construct, install, improve, locate, place, plant, operate, use, maintain, repair, and replace the following (collectively, the “Reserved Easement”):

- a. Landscaping, buffers, filling, grading, berms, swales, drainage and stormwater improvements and infrastructure (but excluding drainage and stormwater management ponds), signage, walls, and fencing;

4. **Purchase Price:** Our proposed purchase price is calculated based on the value of the fill we estimate we need and can excavate. We are exploring several options to obtain the needed fill, including excavation of additional ponds on nearby property we own and purchasing fill from nearby developers. Our cheapest fill source is the additional ponds on land we already own, however this land is approximately 1 mile away, and we will incur an increase in the cost to haul the fill to Beachwalk. We think it could be a win-win for Pulte and EWD if we can purchase the fill from EWD instead of paying a contractor for longer hauls. Based on this, our proposed price is:
- \$337,500 – Based on 150,000 CY of fill x \$2.25 per CY.
5. **Due Diligence Period:** Pulte shall require 90 days from signing the contract to investigate the property at Pulte’s expense to determine whether the property is suitable for Pulte’s intended use. Pulte shall receive approval from its corporate Asset Management Committee during this time.
6. **Conditions to Close:** Closing shall be contingent upon Pulte’s receipt of construction plan approval from Sarasota County and Southwest Florida Water Management District for use as a stormwater pond as described above with conditions acceptable to Pulte and all appeal periods expired. Additionally, approvals from regulatory agencies such as Florida Department of Environmental Protection, U.S. Army Corps of Engineers, and U.S. Fish and Wildlife Service must have been obtained if required. Pulte shall have 12 months from the end of the Due Diligence Period to satisfy



the Conditions to Close.

7. **Title Evidence:** Pulte shall pay for title insurance in the amount of the Purchase Price and obtain a title commitment during the first 60 days of the Due Diligence Period. Permitted title exceptions will be determined by the end of the Due Diligence Period.
8. **Closing Costs and Prorations:** Pulte shall pay for documentary stamps in connection with the conveyance of the property. Each party shall pay the cost of document preparation and attorney's fees. All real estate and personal property taxes, leases, and other related expenses shall be prorated as of the Closing date.

This letter does not intend to create legal commitments binding upon Pulte or the Seller. Said parties shall become legally bound only when a mutually acceptable contract is executed. If the preceding is acceptable, please indicate your approval within 30 days by signing this letter in the space below and returning a signed copy to Pulte. Upon acceptance, Pulte will begin preparing a mutually acceptable written contract.

Agreed and accepted:

Seller Signature and Title

Date

STATUS REPORT
For Board Meeting February 8, 2024

New Task Orders Assigned:

1. **GWE-24-001** – A task order was issued to Giffels-Webster Engineering, Inc (GWE) to provide engineering services for design and permitting, as required, for the installation of a replacement water main along San Casa Dr., under the Oyster Creek waterway.
2. **McKim & Creed-24-001** – The main electrical switchgear at the RO Plant has become inoperable, affecting our ability to automatically transfer between normal utility and emergency power. Failure to make the necessary repairs may jeopardize our tariff agreement between EWD & FPL. A task order was issued to McKim & Creed for an official assessment and subsequently the design of the repairs and/or replacement of the switchgear equipment.

CIP/In-house Projects:

1. **Lime Bed Cleaning** – The bid package for Phase 2 was posted on Demand Star on Friday, February 23, 2024. The optional pre-bid meeting was held on Tuesday, March 5, 2024. Bids are due on Friday, March 22, 2024, at 2:15 PM with the bid opening to immediately follow at 2:30 PM.
2. **Quail's Run I&I** – The cleaning and pre-videoing of the Quail's Run collection system began on Monday, March 11, 2024. Once completed, the lining work will begin, followed by the manhole repair/lining.
3. **South WRF – New Headworks/Drying Bed** – The electrical building permit has been issued by Charlotte County. Poole & Kent has poured the new slab for the electrical building and the building was scheduled to be set on Friday March 8, 2024. The grit removal system from Veolia has arrive on site and will be installed soon. The screen equipment from Hydro-Dyne is scheduled to ship later this month.
4. **Utility Rate Study** – The kick-off meeting with Raftelis Financial Consultants, Inc was held on February 15, 2024.
5. **V-1 Generator Replacement** - Mid Florida Diesel installed the new generator on February 14, 2024.
6. **V-1 Station Rehab** – PCL Construction has completed the piping work for the temporary equipment. We are currently waiting on Sarasota County to issue the permit for the temporary power service. Once issued, the electricians will wire up the temporary system so it can be tested.
7. **WRF Centrifuge Replacement** – The new centrifuge has been commissioned and is currently in operation.
8. **WRF Plant 1 & 2 Rehab** – Evoqua has finished the initial portion of the rehab on Plant 2 and the painting subcontractor will be on site next to paint Plant 2. U.S. Submergent has been tentatively scheduled to clean Digester #1 in early April.
9. *** Elevated Tank Rehab** – Staff is working on a bid package for a complete blast and recoating of the tank.
10. *** LS #114 Improvements – Brook to Bay** –Staff is working on the FDEP close out project so the lift station can be placed into service. While this will complete this portion of the project, the reinstallation of the RV pads and final restoration cannot be completed until Brook to Bay is able to reconstruct their seawall/retaining wall.
11. *** LS 121 Rehab** – Innovative Contractors and GML have both completed their portions of the lift station rehab work.
12. *** Mobile Generators** – The FDEP grant agreement has been executed. A PO has been issued to Mid Florida Diesel on June 15, 2023, for the purchase of 7 new 125kW Trailer Mounted Generators. Staff has reviewed/approved the submittals and the order has been placed. Delivery is anticipated for April 2024.
13. *** North WRF Phase 1** – Angie Brewer and Associates has submitted the Facilities Plan to FDEP for approval.

STATUS REPORT

14. * **Water Masterplan Update** – The final Water Master Plan was presented to the Board during the February Board Meeting.
15. * **WRF Electrical Upgrades** – The FDEP Grant agreement has been executed. Staff is working on getting an RFP package out to select a consultant for the work.

Developments/Projects Approved for Construction:

1. * **590 N. Indiana Ave Storage** – TDM Consulting, Inc. submitted final utility plans for a new 136,900 SF 3-story self-storage facility located at 590 N. Indiana Ave. A Developer's Agreement has been executed and plans are approved for construction. No FDEP permits are required for this project.
2. **Beachwalk by Manasota Key Phase 2** – The offsite FM has been approved to be placed into service. Phase 2B FDEP applications have been signed and submitted to FDEP for certification. Testing on Phase 2C has begun.
3. **Boca Royale Unit 18** – The testing of the utilities for Unit 18 has been completed.
4. * **Boca Royale Unit 19** – The Developer's Agreement has been executed and plans are approved. FDEP permits have been received for the water modifications. A FDEP sewer permit is not required.
5. * **Coco Bay (FKA Island Lake Estates)** – The contractor has begun installing utilities for Phase 2.
6. * **Gateway Court** – FDEP permits for both water and sewer have now been received.
7. **Lake Emily** – Most of the utilities in Phase 1 have been tested. DEME continues to work on the utilities in Phase 2 and Banks Engineering will be submitting a certification package soon for Phase 1.
8. * **Sportport/Sportport 2.0** – The Developer plans to construct warehouses intended for RV storage on two parcels within Morris Industrial Park. Minor utility improvements are needed, including the installation of a fire hydrant and fire lines for both projects. Developer's Agreements have been completed and plans have been approved.
9. * **Storage Depot 775** – TDM Consulting, Inc. submitted final utility plans for a new 80,731 SF 3-story self-storage facility located at 4400 Placida Rd. A Developer's Agreement has been executed and plans are approved for construction. No FDEP permits are required for this project.
10. **Suncoast Humane Society** – The utilities have been installed and are currently being tested.

Developments/Projects in Plan Review:

11. * **200 Artists** – The plans are ready to be approved. Staff is finalizing the required Developer's Agreement. Once executed, staff will approve the plans and sign the required FDEP applications.
12. * **Beachwalk by Manasota Key Phase 3** – Kimley-Horn has resubmitted plans for Phase 3 of the Beachwalk project. Plans were ready to be approved but a Pulte may be changing the phasing for Phase 3. If they do, plans will need to be updated prior to approving.
13. * **Beachwalk by Manasota Key Phase 4** – Kimley-Horn submitted plans for Phase 4 of the Beachwalk project. Staff is reviewing the plans.
14. * **Boca Royale East** – Morris Engineering has resubmitted utility plans for Phase 1 of the Boca Royale East project. Staff submitted additional comments for requested changes on December 13, 2023.

STATUS REPORT

15. * **Englewood Apartments** – Kimley-Horn submitted utility plans for review on October 12, 2023. The project consists of 252 multi-family apartments and an amenity center. Staff returned comments for requested changes on December 15, 2023.
16. * **Englewood Self Storage** – Rapid Construction Solutions, LLC has submitted preliminary plans for a new self-storage facility located at 1912 S. McCall Rd. The proposed plans include 1,875 SF of office space, 103,278 SF of self-storage and 20,880 SF of covered parking. Staff returned comments for requested changes on December 14, 2023.
17. * **Generation at Englewood** – The Developer’s Agreement has been sent for review. Once executed, staff will approve the plans and sign the required FDEP applications.
18. * **Park Forest Phase 7B** – AM Engineering submitted plans for Phase 7B, Tract A. It will consist of 13 single family homes. Staff has reviewed the plans and has returned comments for requested changes.
19. * **Paddock Pines** – AM Engineering submitted plans for Paddock Pine. The project is an out parcel for Park Forest located on Pine Street behind the commercial parcels along River Road and consists of 30 single-family homes. Staff has reviewed the plans and returned comments for requested changes.
20. * **Prose Apartments** – RESPEC submitted utility plans for the Prose Apartment project on November 15, 2023. The project includes a total of 260 apartments (159 1-bedroom and 101 2-bedroom units) and an Amenity Center. Staff is currently reviewing the plans.
21. * **Sandy Lane Townhomes** – DMK has resubmitted plans for the project. A Developer’s Agreement has been completed and is awaiting execution prior to approving the plans and signing the FDEP applications.
22. * **Shores at Stillwater (FKA Medical Blvd.)** – Heidt Design has resubmitted the utility plans for final review and approval. A Developer’s Agreement will need to be completed prior to approval.

Upcoming Developments/Projects:

23. * **Charlotte County – Avenues of the Americas Sidewalk Project** – Charlotte County has a request for bids out for the construction project. They will be adding sidewalks and drainage along the north side of Avenues of the Americas from Winchester to San Casa Dr. and then on the east side of San Casa Dr. from Avenues of the Americas to the County Building.
24. * **Charlotte County – N. Beach Rd Sidewalk & Lighting** – Charlotte County is starting the process of hiring a consultant to begin the design of the sidewalk & lighting on N. Beach Rd starting at the north end of the beach parking lot to the Sarasota County Line.
25. * **Esplanade at Wellen Park** – Staff has had multiple meetings with Atwell, LLC to discuss the utility requirements for the future development of the property that surrounds the Myakka Pine Golf Course. The project will include 877 single/multi-family units and three neighborhood amenity centers. Staff also met with representatives from Atwell, Wellen Park and the City of North Port to discuss a potential emergency water interconnect at the our adjoining boundary. If agreed upon, the interconnect would be designed and constructed with this project.
26. * **FDOT – Charlotte County Line to Tangerine Woods** – Green line mark-ups have been provided to Element Engineering Group. The proposed project would convert the center turn lane into a divided raised median with direction median openings. Construction is expected to begin in 2025.
27. * **FPL Partridge Substation** – The new FPL substation would be located west of Winchester Blvd. just south of the Sarasota/Charlotte County line. Dewberry plans to submit the utility plans for review in the near future.
28. * **Manatee Cay** – AM Engineering is working on a subdivision design for 85 SF homes and an amenity center. The parcel

STATUS REPORT

is located on the West side of Pine St, just North of Medical Blvd.

29. * **Quail's Run Inn** – DMK is working on the utility design for the new Quail's Run Inn project. The property is located between Englewood Glass and Mirror and Quail's Run. There will be a total of 100 multi-family units and an amenity center. There were utilities installed with the previous project but the condition of those is unknown at this time.
30. * **Safe & Secure Storage at Englewood** – Creech Consulting, Inc. has submitted a preliminary site plan for a proposed 120,975 SF 3-story self-storage facility located at 1797 Englewood Rd. and has requested a letter of availability for water and sewer services.
31. * **Sarasota County S. McCall Road Improvements** – EWD's draft Utility Work Schedule (UWS) was submitted to Kimley-Horn on April 20, 2022, for review. While there are quite a few items on the list, most of them will only require EWD to observe and protect our assets during the storm construction and boring of the lighting conduit. There will be a few pits and water services that may need to be replaced depending on the conflicts and final grade elevations.
32. * **Waterside Drive Multi-Family (Turquoise Bay)** – Staff met with engineers from DMK to discuss a new development on Waterside Dr., south of Massachusetts Ave. The Developer is looking to construct 42 multi-family units with a community pool. In order to serve the project, the water main would have to be extended and would require a private lift station or significant modifications to the existing vacuum system.



Sanitary Sewer Utility Capacity Report

Please complete and return this form by the 5th of each month to:
Folakemi Gangbo, Planner, 18400 Murdock Circle, Port Charlotte, FL 33948
Phone: 941.764.4934 Email: Folakemi.Gangbo@charlottecountyfl.gov

Utility Information	
Utility Name: Englewood Water District	Month/Year Reporting: February 2024
Preparer's Name: Keith R. Ledford Jr., P.E.	Phone: 941-460-1020
Utility Address: 201 Selma Avenue	Email: Kledford@ewdfi.com
City: Englewood, FL	Zip code: 34223

Permit and Treatment Plant Information	
DEP Permit Number: FLA014126	
Permitted Disposal Capacity (AADF): 3.4 MGD	
Plant Peak Design Capacity: 4.2 MGD	

Monthly Flow Data (For Reported Month Only)	
Month's Average Daily Flow: 1.98 MGD	
Month's Peak Daily Flow: 2.35 MG	

Sanitary Sewer Connection Information (In ERCs)		
	ERCs (MGD)	Connections
Total ERCs Permitted:	3.4 MGD	
Total ERCs Served:	20,609	17,045
Single Family:	15,911	15,901
Multi-Family:	2,925	372
Commercial:	1,773	772
Industrial:		
Other:		
Calculated Total Flows:	1.9	
Remaining ERCs Available:	1.5	

Bulk Sewer Purchase Agreement Information	
Utility Purchased From:	Englewood Water District
Utility Sold To:	Sandalhaven Utilities
Maximum Purchase Amount:	300,000 GPD
Actual Purchased Amount:	2,741,315 Gallons

Bulk Sewer Purchase Agreement Information	
Utility Purchased From:	Englewood Water District
Utility Sold To:	Charlotte County Utilities
Maximum Purchase Amount:	100,000 GPD
Actual Purchased Amount:	520,659 Gallons

Emergency Interconnect Information	
Interconnected Utility:	N/A
Amount Transferred:	
Reason for Emergency Transfer:	



Potable and Recycled Water Utility Capacity Report

Please complete and return this form by the 5th of each month to:
Folakemi Gangbo, Planner, 18400 Murdock Circle, Port Charlotte, FL 33948
 Phone: 941.764.4934 Email: Folakemi.Gangbo@charlottecountyfl.gov

Utility Information	
Utility Name: Englewood Water District	Month/Year Reporting: February 2024
Preparer's Name: Keith R. Ledford, Jr., P.E.	Phone: 941-460-1020
Utility Address: 201 Selma Ave	Email: kledford@ewdfl.com
City: Englewood	Zip code: 34223
Permit and Treatment Plant Information	
DEP Permit Number: 6580531	
Permitted Treatment Capacity (AADF): 5.36 MGD	
Plant Peak Design Capacity: 6.86 MGD	
Monthly Flow Data (For Reported Month Only)	
Month's Average Daily Flow: 3.11 MGD	
Month's Peak Daily Flow: 3.94 MG	
Potable Water Connection Information (In ERCs)	
ERCs (MGD)	Connections
Total ERCs Permitted: 5.36 MGD	
Total ERCs Served: 23,576	19,256
Single Family: 17,606	17,592
Multi-Family: 3,008	411
Commercial: 2,962	1,253
Industrial:	
Irrigation:	
Other:	
Bulk Customer (Committed): 1	1
Calculated Total Flows: 3.11	
Remaining ERCs Available: 2.25	
Recycled Water Connection Information (In ERCs)	
Total ERC Capacity: 1.9 MGD	
Total ERCs Served: 1.9 MGD	
Industrial:	
Irrigation: 1.9 MGD	
Other:	
Remaining ERCs Available:	
Bulk Water Purchase Agreement Information	
Utility Purchased From: Englewood Water District	
Utility Sold To: Bocilla Utilities Inc.	
Maximum Purchase Amount:	
Actual Purchased Amount: 3,545,000 Gallons	
Emergency Interconnect Information	
Interconnected Utility: Charlotte County & Sarasota County	
Amount Transferred(Received): 0	
Reason for Emergency Transfer:	

**ENGLEWOOD WATER DISTRICT
INCOME STATEMENT**

YE FY23, FEBRUARY 2023, FY24 BUDGET, YTD FY24 FEBRUARY 2024

	YEAR END FY23	YTD FY23 FEBRUARY 2023	FY24 APPROVED BUDGET	YTD FY24 FEBRUARY 2024	Over (Under) Budget
Operating Revenues					
Water Services	\$ 9,383,256	\$ 3,573,663	\$ 9,546,754	\$ 4,002,096	\$ (5,544,658)
Waste Treatment	10,203,293	4,121,678	10,719,641	4,474,382	(6,245,259)
Accrued Guaranteed Revenue Fees	464,228	276,570	1,008,081	132,792	(875,289)
Other	262,815	103,395	383,755	280,438	(103,317)
Total Operating Revenues	20,313,591	8,075,307	21,658,231	8,889,708	(12,768,523)
Operating Expenses					
Water Production	4,222,622	1,286,216	4,337,511	1,472,939	(2,864,572)
Water Distribution	2,755,089	792,668	2,585,419	867,945	(1,717,475)
Waste Treatment	4,104,958	1,233,971	3,354,440	1,167,948	(2,186,492)
Waste Collection	6,814,490	2,595,863	3,895,650	1,466,064	(2,429,586)
Laboratory	301,400	128,388	350,171	136,933	(213,238)
General & Administrative	4,091,451	1,734,335	4,715,249	2,689,222	(2,026,027)
Total Operating Expenses	22,290,010	7,771,440	19,238,441	7,801,051	(11,437,390)
Operating Surplus (Deficit)	(1,976,419)	303,866	2,419,790	1,088,657	(1,331,133)
Non-Operating Revenues (Expenses)					
Interest Income	496,472	187,293	-	371,466	371,466
Net Increase (Decrease) in Fair Value of Investment	229,990	20,144	-	249,998	249,998
Assessment Revenue	60,715	51,416	-	44,725	44,725
Interest Expense	(115,197)	(79,852)	(31,282)	(31,286)	4
Other Revenues	1,156,460	538,050	-	10,300	10,300
Gain (loss) on Disposal of Capital Assets	13,356	-	-	3,250	3,250
Total Non-Operating Expenses	1,841,797	717,052	(31,282)	648,454	679,744
Surplus (Deficit) Before Contributions	(134,622)	1,020,919	2,388,508	1,737,111	(651,389)
Capital Contributions					
Cash	2,684,090	1,556,255	5,439,760	813,405	(4,626,355)
Non Cash	1,029,453	494,977	-	-	-
Total Capital Contributions	3,713,543	2,051,231	5,439,760	813,405	(4,626,355)
Change in Net Position	3,578,922	3,072,150	7,828,268	2,550,516	(5,527,742)
Total Net Position - beginning of year, as restated	107,015,431	107,015,431	110,594,353	110,594,353	
Total Net Position - end of year	\$ 110,594,353	\$ 110,087,581	\$ 118,422,621	\$ 113,144,869	

ENGLEWOOD WATER DISTRICT
SEPTEMBER 30, 2023, YTD FY24 FEBRUARY 2024
BALANCE SHEET

	<u>FY2023</u>	<u>YTD FY 2024</u>
ASSETS		
Current Assets		
Cash & Equivalents	\$ 3,375,338	\$ 4,973,015
Accounts Receivable	2,399,961	2,200,898
Accrued Interest Receivable	-	-
Inventory	1,925,363	2,012,448
Prepays	9,195	44,842
Total Current Assets	<u>7,709,856</u>	<u>9,231,204</u>
Noncurrent Assets		
Restricted Cash and Cash Equivalents	-	-
Restricted Assets: Investments	7,529,867	5,010,921
Investments	12,226,960	10,582,482
Connection Fees - Assessment Rec	1,223,577	1,108,302
Capital Assets (net)	<u>92,410,945</u>	<u>94,762,746</u>
Total Noncurrent Assets	<u>113,391,349</u>	<u>111,464,452</u>
Total Assets	<u>121,101,205</u>	<u>120,695,655</u>
Deferred Outflow of Resources		
Accumulated Decreases in Fair Value of Hedging Derivatives	(2,134)	(2,134)
Accumulated Costs Associated with Refunding of Debt	66,216	66,216
Deferred Amounts on Pensions	<u>3,102,533</u>	<u>3,102,533</u>
Total Deferred Outflow of Resources	<u>3,166,615</u>	<u>3,166,615</u>
LIABILITIES AND NET POSITION		
Current Liabilities		
Accounts Payable	1,209,199	150,722
Accrued Liabilities	<u>489,192</u>	<u>352,962</u>
Total Current Liabilities	<u>1,698,391</u>	<u>503,684</u>
Current Liabilities Payable from Restricted Assets		
Contracts Payable	-	-
Retainage Payable	94,524	147,182
Accrued Interest	28,466	28,466
Current Portion of Bonds and Notes Payable	<u>1,801,325</u>	<u>(2,248)</u>
Total Current Liabilities Payable from Restricted Assets	<u>1,924,314</u>	<u>173,399</u>
Noncurrent Liabilities		
Compensated Absences	878,944	869,328
Net OPEB Obligation	1,143,168	1,143,168
Derivative Instruments - Rate Swap	(2,134)	(2,134)
Bonds and Notes Payable, Net	0	0
Net Pension Liability	<u>6,009,034</u>	<u>6,009,034</u>
Total Noncurrent Liabilities	<u>8,029,012</u>	<u>8,019,396</u>
Total Liabilities	<u>11,651,718</u>	<u>8,696,480</u>
Deferred Inflow of Resources		
Deferred Amount on Pensions	<u>2,021,749</u>	<u>2,021,749</u>
	<u>2,021,749</u>	<u>2,021,749</u>
Net Position		
Net Investment in Capital Assets	90,515,097	94,617,812
Unrestricted	<u>20,079,256</u>	<u>18,527,056</u>
Total Net Position	<u>\$ 110,594,353</u>	<u>\$ 113,144,869</u>

Englewood Water District
Investment Report
as of February 29, 2024

RBC	Market Value	Percent of Total
Certificate of Deposit	10,752,680	55.48%
Bonds- Revenue/General Obligation	-	0.00%
Government Backed Bonds	4,840,723	24.98%
Money Markets/Cash	3,788,055	19.54%
	<u>\$ 19,381,459</u>	<u>100.00%</u>
Centennial Bank		
Cash Centennial- operating acct	2,449,145	
Cash Centennial- money market	74,819	
Total Cash	<u>\$ 2,523,964</u>	
Total Cash and Investments	\$ 21,905,423	
Prev Month Investments	\$ 18,432,357	
Prev Month - Cash - RBC	881,273	
Prev Month - Cash - Centennial	1,950,699	
Prev Month - Investments and Cash	<u><u>\$ 21,264,329</u></u>	

Englewood Water District
RBC Investment Report
02/29/2024

Security Description	Investment Type	Cusip	Cost	Coupon Rate	Trade Date	CD Date	Maturity Date	Par Value	Current Market Value	Estimated Yield	Duration (In Years)
ISRAEL STATE	US GOVT GTD NOTE	465139PR8	252,052.25	floating	12/3/2019	1/21/1997	11/15/2024	273,000.00	262,658.76		4.96
BANK HAPOALIM BM N NY US	CD	06251AW30	150,442.33	3.050%	3/16/2021	3/18/2021	3/6/2024	150,297.00	139,925.80	2.820%	2.98
GE CAP BK INC RETAIL	CD	36163CLZ1	81,271.13	3.300%	6/9/2020	3/14/2014	3/14/2024	74,000.00	73,924.52	3.030%	3.76
BANK HAPOALIM BM N NY US	CD	06251AW48	79,269.46	2.900%	4/8/2020	3/25/2019	3/25/2024	75,000.00	74,865.75	2.670%	3.96
UBS BANK USA	CD	90348JJQ4	271,267.50	2.900%	11/18/2020	4/3/2019	4/3/2024	250,000.00	249,482.50	2.670%	3.38
GOLDMAN SACHS BANK USA	CD	36163CMZ0	68,201.27	3.300%	3/16/2021	3/18/2021	4/4/2024	67,271.42	61,853.06	3.040%	3.05
SYNCHRONY BANK	CD	36160KG82	56,153.19	3.300%	3/16/2021	3/18/2021	4/17/2024	55,447.37	50,842.41	3.040%	3.09
ENERBANK USA	CD	29278TNY2	253,062.50	1.150%	5/5/2020	4/29/2020	4/29/2024	250,000.00	248,290.00	1.110%	3.99
CIT BANK SALT LAKE CITY	CD	17284CA61	81,113.06	3.350%	7/2/2019	4/30/2014	4/30/2024	77,000.00	76,727.42	3.040%	4.83
COMENITY CAPITAL BANK	CD	20033AW85	30,738.70	2.700%	7/2/2019	5/15/2019	5/15/2024	30,000.00	29,841.60	2.500%	4.87
SYNCHRONY BANK	CD	36157QZE0	147,205.87	3.300%	7/2/2019	5/16/2014	5/16/2024	140,000.00	139,326.60	3.020%	4.88
BANK OF NEW ENGLAND	CD	06426KBD9	115,339.50	2.600%	6/13/2019	5/23/2019	5/23/2024	114,000.00	113,305.74	2.410%	4.95
SYNCHRONY BANK	CD	36160NT90	55,017.09	3.300%	3/16/2021	3/18/2021	5/30/2024	54,523.92	49,725.00	3.030%	3.21
DISCOVER BANK CD	CD	254671V31	77,829.25	3.250%	3/16/2021	3/18/2021	6/11/2024	77,211.07	70,542.76	2.990%	3.24
DISCOVER BANK CD	CD	254671Y20	54,846.62	3.250%	3/16/2021	3/18/2021	6/25/2024	54,472.15	49,640.00	2.980%	3.28
LIVE OAK BKG CO	CD	538036HN7	252,687.50	1.850%	1/29/2020	1/24/2020	7/24/2024	250,000.00	246,707.50	1.750%	4.49
INDUSTRIAL & COML BK CHINA	CD	45581EAJ0	53,227.23	2.500%	4/29/2020	7/28/2017	7/26/2024	50,000.00	49,458.50	2.320%	4.24
RAYMOND JAMES BANK NA	CD	75472RAE1	110,516.45	2.000%	5/14/2020	8/23/2019	8/23/2024	105,000.00	103,393.50	1.880%	4.28
CAPITAL ONE BANK USA NA	CD	14042TCD7	89,963.90	1.900%	10/13/2020	8/28/2019	8/28/2024	85,000.00	83,625.55	1.790%	3.88
STATE BANK OF INDIA	CD	8562842T0	101,577.10	3.250%	4/1/2020	10/17/2014	10/17/2024	95,000.00	93,674.75	2.970%	4.55
RAYMOND JAMES BANK NA	CD	75472RAK7	248,801.54	1.800%	1/7/2020	11/8/2019	11/8/2024	248,000.00	242,462.16	1.700%	4.84
STATE BANK OF INDIA	CD	8562843C6	89,573.36	3.200%	4/1/2020	12/5/2014	12/5/2024	84,000.00	82,762.68	2.890%	4.68
MERRICK BANK SOUTH JOURDAN UT CD	CD	59013KEY8	77,873.75	1.750%	4/29/2020	1/17/2020	1/17/2025	75,000.00	72,873.75	1.650%	4.72
STATE BANK OF INDIA	CD	856285SM4	73,461.70	1.950%	6/9/2020	1/22/2020	1/22/2025	70,000.00	68,104.40	1.830%	4.62
ICBC LTD NEW YORK BRANCH	CD	45581ECD1	200,000.00	0.350%	2/3/2021	2/11/2021	2/11/2025	200,000.00	191,358.00	0.350%	4.00
BELL STATE B&T	CD	07815AAZ0	257,151.12	1.600%	7/1/2020	2/27/2020	2/27/2025	245,000.00	236,910.10	1.520%	4.66
AMERICAN EXPRESS NATL BANK	CD	02589AB68	245,401.17	1.550%	6/9/2020	3/31/2020	3/31/2025	237,000.00	228,456.15	1.470%	4.81
INSTITUTION FOR SVGS	CD	45780PBL8	250,000.00	3.100%	5/10/2022	5/20/2022	5/20/2025	250,000.00	244,545.00	3.100%	3.00
HADDON SVGS BANK	CD	404730CR2	164,589.25	0.750%	6/24/2020	5/26/2020	5/27/2025	163,000.00	154,841.85	0.740%	4.93
TEXAS BANK FINL	CD	882213AF8	108,999.00	0.700%	6/24/2020	5/28/2020	5/28/2025	108,000.00	102,516.84	0.690%	4.93
STATE BANK OF INDIA	CD	856283N77	253,187.50	0.900%	7/14/2020	6/26/2020	6/26/2025	250,000.00	236,577.50	0.890%	4.95
FIRST CAROLINA BANK	CD	31944MBB0	250,000.00	0.450%	8/5/2020	8/20/2020	8/20/2025	250,000.00	234,347.50	0.450%	5.00
TEXAS EXCHANGE BANK	CD	88241TJJ0	250,000.00	0.600%	10/13/2020	10/23/2020	10/23/2025	250,000.00	232,690.00	0.600%	5.00
JP MORGAN CHASE BK	CD	48128UQP7	246,379.95	0.550%	4/8/2021	10/30/2020	1/30/2026	250,000.00	230,980.00	0.550%	4.82
BMO HARRIS BK NATL ASSN	CD	05600XBY5	250,000.00	0.550%	2/11/2021	2/18/2021	2/18/2026	250,000.00	230,587.50	0.200%	5.00
SUNWEST BK IRVINE CALIF	CD	86804DCR7	250,000.00	0.450%	2/11/2021	2/26/2021	2/26/2026	250,000.00	229,895.00	0.450%	5.00
PACIFIC WESTERN BANK CA	CD	69506YYE3	240,000.00	5.250%	3/31/2023	4/5/2023	4/6/2026	240,000.00	240,026.40	5.250%	3.01
DAKOTA WESTN BK BOWMAN	CD	23427AAH7	245,000.00	5.000%	5/17/2023	5/19/2023	5/19/2026	245,000.00	245,085.75	5.000%	3.00
TOYOTA FINL SVGS BK	CD	89235MLC3	252,795.19	0.950%	8/17/2021	7/15/2021	7/15/2026	250,000.00	230,097.50	0.950%	5.00
FIRST SOURCE BK SOUTH BEND	CD	33646CPY4	215,000.00	5.350%	6/29/2023	7/6/2023	11/6/2026	215,000.00	215,217.15	5.350%	3.34
CELTIC BK SALT LAKE CITY	CD	15118RG35	250,000.00	4.900%	4/18/2023	4/19/2023	4/19/2027	250,000.00	250,272.50	4.900%	4.00
FARMERS & MERCHANTS BK	CD	307811GR4	245,000.00	5.000%	5/17/2023	5/25/2023	5/25/2027	245,000.00	245,502.25	5.000%	4.00
FIRST CNTY BNK STAMFORD CONN	CD	32002KAN6	245,000.00	5.000%	5/17/2023	5/26/2023	5/26/2027	245,000.00	245,497.35	5.000%	4.00
SOUTHERN STS BK ANNISTON AL	CD	843879EJ2	230,000.00	5.300%	6/1/2023	6/20/2023	6/17/2027	230,000.00	230,184.00	5.300%	3.99
AMERICAN COMMERCIAL BANK & TRUST	CD	02519AAD9	232,444.82	3.500%	11/7/2023	9/14/2022	9/14/2027	245,000.00	239,749.65	5.130%	3.85
FCNB BK STEELVILLE MO	CD	30191HAD0	247,323.98	4.750%	11/7/2023	10/26/2022	10/26/2027	250,000.00	250,142.50	5.100%	3.97
MINEOLA CMNTY BK	CD	60273NAB9	245,006.00	5.100%	11/7/2023	11/9/2022	11/9/2027	245,000.00	245,289.10	5.100%	4.01
PREMIER CMNTY NK MARION WIS	CD	74048CAV4	230,000.00	5.200%	6/1/2023	6/12/2023	12/13/2027	230,000.00	230,699.20	5.200%	4.51
FIRST BANK OF THE LAKE	CD	31925YAF9	245,073.12	5.000%	11/16/2023	5/18/2023	5/18/2028	245,000.00	245,514.50	5.000%	4.51
US BK NATL ASSN	CD	90355UAB1	252,012.59	5.200%	8/1/2023	7/18/2023	7/18/2028	250,000.00	250,985.00	5.066%	5.01
NANO BANC IRVINE CA	CD	63008MBB6	99,987.89	5.400%	10/16/2023	7/21/2023	7/21/2028	100,000.00	100,064.00	5.400%	5.01

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Security Description	Investment Type	Cusip	Cost	Coupon Rate	Trade Date	CD Date	Maturity Date	Par Value	Current Market Value	Estimated Yield	Duration (In Years)
DEDHAM INSTN FOR SVGS MASS CD	CD	24367JCL7	250,554.93	5.550%	10/3/2023	9/21/2023	9/21/2028	250,000.00	250,252.50	5.060%	5.01
COULEE BK LA CROSSE WIS CD	CD	22209WAE2	250,000.00	5.700%	10/24/2023	10/24/2023	10/24/2028	250,000.00	250,650.00	5.700%	5.01
STUDIO BK NASHVILLE	CD	86400LAF5	250,000.00	5.700%	10/24/2023	10/24/2023	10/24/2028	250,000.00	250,650.00	5.700%	5.01
FINWISE BANK (UTAH)	CD	31810PCC1	250,000.00	5.500%	11/2/2023	11/15/2023	11/15/2028	250,000.00	250,780.00	5.500%	5.01
FIRST ST BK WINCHESTER OH	CD	33650TAL4	250,000.00	5.500%	11/2/2023	11/15/2023	11/15/2028	250,000.00	250,780.00	5.500%	5.01
REGENT BANK TULSA OKLA	CD	758876AG1	250,000.00	5.500%	11/1/2023	11/15/2023	11/15/2028	250,000.00	250,780.00	5.500%	5.01
MAINSTREET BK FAIRFAX VA	CD	56065GBK3	245,000.00	5.300%	12/5/2023	12/18/2023	12/18/2028	245,000.00	245,940.80	5.300%	5.01
GBANK LAS VEGAS NEV	CD	36830MAJ0	250,000.00	5.000%	12/19/2023	12/28/2023	12/28/2028	250,000.00	250,800.00	5.000%	5.01
Subtotal			11,328,049.28					11,235,222.93	10,752,680.30		
FEDERAL HOME LOAN BANK	Bonds	3130ARLC3	400,000.00	2.625%	3/30/2022	4/25/2022	4/25/2024	400,000.00	398,180.00	2.625%	2.00
FREDDIE MAC	Bonds	3134GYDP4	501,393.67	5.125%	1/10/2023	1/26/2023	7/26/2024	500,000.00	499,010.00	4.552%	1.50
UNITED STATES TREASURY NOTE	Treasury note	9128283D0	485,345.89	2.250%	12/15/2022	10/31/2017	10/31/2024	500,000.00	490,350.00	4.044%	1.88
UNITED STATES TREASURY NOTE	Treasury note	91282CDH1	470,383.02	0.750%	12/15/2022	11/15/2021	11/15/2024	500,000.00	484,825.00	4.026%	1.92
UNITED STATES TREASURY NOTE	Treasury note	91282CFX4	232,551.03	4.500%	12/15/2022	11/30/2022	11/30/2024	230,000.00	228,760.30	4.005%	1.96
US TREASURY SECURITIES	Bonds	912828Y79	274,526.43	2.875%	8/24/2021	8/25/2021	7/31/2025	250,000.00	243,320.00	0.408%	3.93
FEDERAL FARM CREDIT BANK	Bonds	3133ENUZ1	249,756.00	3.090%	5/10/2022	4/20/2022	10/20/2025	250,000.00	242,832.50	3.120%	3.45
UNITED STATES TREASURY NOTE	Treasury note	91282CAT8	459,625.75	0.250%	5/10/2022	11/2/2020	10/31/2025	500,000.00	464,140.00	2.704%	3.48
TENNESSEE VALLEY AUTH STRIP GENERIC INT PMT	zero coupon bond	88059EHQ0	174,293.70	0.000%	11/18/2020	11/3/1995	11/1/2025	178,000.00	164,160.50		4.96
TENNESSEE VALLEY AUTH	Bonds	880591CJ9	68,156.95	6.750%	11/18/2020	11/1/1995	11/1/2025	52,000.00	53,486.68	6.750%	4.96
US TREASURY SECURITIES	zero coupon bond	912833LX6	419,934.35	0.000%	6/1/2021	6/2/2021	11/15/2025	430,000.00	396,133.20		4.46
FREDDIE MAC	Bonds	3134GYHU9	50,431.52	5.500%	11/7/2023	2/28/2023	2/28/2028	50,000.00	49,849.00	5.555%	4.31
FEDERAL HOME LOAN BANK	Bonds	3130AVPE6	500,878.33	5.280%	11/14/2023	4/26/2023	4/26/2028	500,000.00	498,555.00	5.305%	4.45
FEDERAL HOME LN MTG CORP	Bonds	3134GYXX5	636,108.88	5.650%	11/1/2023	7/26/2023	7/26/2028	628,000.00	627,120.80	5.636%	4.74
Subtotal			2,833,711.91					2,838,000.00	4,840,722.98		
Cash Balance									3,788,055.44		
Subtotal Cash									3,788,055.44		308.26
Average % and Duration in Years										3.419%	4.28

Englewood Water District
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02/29/2024

Security Description	Investment Type	Cusip	Cost	Coupon Rate	Trade Date	CD Date	Maturity Date	Par Value	Current Market Value	Estimated Yield	Duration (In Years)
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Certificate of Deposit	10,752,680.30	
FHLMC		
FNMA		
GNMA		
FICO Series		
Bonds- Revenue/General Obligation		
Government Backed Bonds	4,840,722.98	
Money Markets/Cash	3,788,055.44	
	<u>19,381,458.72</u>	
	19,381,458.72	stmt
	-	diff